



St Norbert  
College

## CO-ORDINATOR OF SPECIALISED SPORT-Basketball ROLE DESCRIPTION

It is the vision of St Norbert College to create a Christian community, which lives the Gospel values, offers a nurturing and inclusive school life for young people, and where our teaching staff provide an education which fosters the growth of our students pastorally, academically and socially and equips them with the means for life-long learning.

Co-ordinators are appointed by the Prior and Principal. The Co-ordinator of Specialised Basketball is responsible to the Director of Sport and works closely with the Head of Learning-Health & Physical Education, to achieve the College's strategic goals.

The Co-ordinator of Specialised Basketball must show leadership through their witness in living and promoting the Catholic ethos of St Norbert College. Within the context of Christian leadership, those who hold the position must be visionary and proactive, and motivators of students to use their talents and gifts in building sportsmanship at the College.

This is a **full-time ongoing position** commencing Semester 1, 2025. Further information may be obtained by contacting Mr Ryan Godfrey by email [ryan.godfrey@norbert.wa.edu.au](mailto:ryan.godfrey@norbert.wa.edu.au) or 9350 5433.

The Co-ordinator of Specialised Basketball will receive a promotional allowance of Category 2 Level 3 currently \$7729 as well as a three-period allocation.

### CORE REQUIREMENTS:

- Be supportive of the Catholic and Norbertine ethos of the College.
- Be willing to contribute and participate in Co-Curricular activities.
- Hold a current TRBWA registration, Working with Children Clearance and a current Police Clearance.
- Undertake Mandatory Reporting training (CPPMR) and maintain annually.
- Abide by the guidelines contained in the St Norbert College Code of Conduct.
- Professional standard of dress and personal presentation.

### PERSONAL QUALITIES

- Personal commitment to tasks undertaken.
- Enthusiasm and energy.
- High standard of organisational and time management skills.
- Work collaboratively with staff, students and parents

## PROFESSIONAL COMPETENCIES AND RESPONSIBILITIES

### The Co-ordinator of Specialised Basketball will:

- Demonstrate a strong rapport with, and an understanding of students, with a particular focus on their interests and talents in basketball.
- Seek opportunities to promote, acknowledge, and celebrate students' achievements and growth in basketball.
- Possess strong organisational skills to effectively plan and manage basketball-related activities, events, and competitions.
- Possess highly developed interpersonal and communication skills to connect with students, coaches, parents and other staff members.
- Display a positive, proactive, and creative approach to problem-solving in the context of the Specialised Basketball program.
- Be open to accessing professional learning opportunities to further develop leadership skills in the field of sports co-ordination and implement of well-being programs for student athletes.
- Demonstrate collegiality and collaborate effectively with the Director of Sport, other sports co-ordinators, and the broader school community.
- Promote harmony and teamwork within the school's sports community, fostering a positive and inclusive environment for all.
- Actively support the strategic goals of the school, particularly those related to sports and physical education.
- Continue to actively promote the program and the College to external stakeholders, including neighbouring primary schools.

### The Specialised Basketball Co-ordinator will have the following responsibilities:

- Co-ordinate the selection of students for entry into the Program through annual tryouts.
- Selection of students for the Blessed Hugh of Fosse Basketball Scholarship including an annual review of scholarships with the Director of Sport.
- Organise and co-ordinate the Specialised Basketball Program for school teams and inter-school events including training and competitions.
- Plan and execute special events related to basketball, such as tournaments, friendly matches, and other specialised related events.
- Facilitate team-building and skill development sessions to enhance students' performance in basketball.
- Act as a mentor and guide to student athletes, providing support and encouragement.
- The co-ordinator will ensure that all students are adhering to established behavioural standards and meeting the school's expectations. This role encompasses providing pastoral care and conducting regular reviews of student records in the SEQTA system to monitor their academic progress and behaviour.
- Collaborates with the Head of House and Deputy Principal to discuss attendance patterns and address any concerns or issues related to individual students or their overall attendance rate.
- Manage and maintain basketball equipment and facilities.
- Collaborate with the Director of Sport to select and coach student leaders for basketball teams.
- The co-ordinator will maintain consistent communication with parents, engaging in productive liaisons to address a variety of matters and concerns.
- The co-ordinator will collaborate with their coaches in all matters related to the program.

The Co-ordinator of Specialised Basketball will continue to be an exemplary Teacher.

***St Norbert College encourages applications from Aboriginal and Torres Strait Islander people, people with a disability, people of all ages and people from culturally diverse backgrounds.***